

**SPRINGFIELD HIGH SCHOOL
NATIONAL HONOR SOCIETY
APPLICATION FORM**

In this folder you will find the necessary forms to be completed as part of the NHS application. Please return the folder to Mrs. Tanner and include the member information form, letter of recommendation, and your essay. The folder should be received by Mrs. Tanner by the due date at the bottom of this sheet. All other forms will be sent directly to Mrs. Tanner directly from teachers and advisors/coaches.

There are four (4) NHS Extracurricular Activity Involvement Forms for you to give to adult advisors of activities both in and out of school in which you are involved. You may be involved with more than 4; however, you should choose the 4 that best reflect you. These forms need to be completed by the adult advisors and returned **directly** to Mrs. Tanner and she will include them in your folder. At least one (1) must be in Community Service (i.e. Community Service Club, Dance Marathon, Church, Boy Scouts, AA Coaching etc), and no more than two from each of these two areas: [SHS Sports/Club Sports], [Activities/Clubs], and [Music/Band/Orchestra]. If the activity is not an in-school one, please have your advisor mail the form to Mrs. Tanner no later than March 12th.

There are two (2) NHS Teacher Recommendation Forms that you need to give to two teachers that have taught you here at Springfield High School. The teachers will complete the form and return it **directly** to Mrs. Tanner and she will include them to your folder.

You must also ask an adult to write a letter of recommendation addressing your effectiveness as a leader. The adult does not have to be a teacher, but the individual should specifically address your leadership skills. Please include this letter in your folder.

The final item that must be included in the folder is an essay written by you addressing the four criteria for selection (scholarship, service to school and community, leadership, and character) and how you feel you demonstrate excellence in these areas. The essay must be typed and of the highest quality. This essay should only be one single page in length.

Here is the rubric that the NHS Faculty Council will be using to evaluate the applications:

- | | | |
|--------------------------|--|-------------------------------|
| <input type="checkbox"/> | 4 Extracurricular Forms (given directly to Mrs. Tanner) | (up to 5 Points) (total ÷ 12) |
| <input type="checkbox"/> | 2 Teacher Recommendation Forms (given directly to Mrs. Tanner) | (up to 5 Points) (total ÷ 4) |
| <input type="checkbox"/> | 1 Letter of Recommendation | (up to 5 Points) |
| <input type="checkbox"/> | 1 Candidate Essay | (up to 10 Points) |

Any student with a score of 21 or higher will be admitted into the Springfield High School chapter of the National Honor Society.

This folder is due on Friday, March 19! No exceptions!

NHS Candidate Information (Cover Sheet)

Name: _____

Address: _____

Your cell number: _____

Home phone number: _____

Parent's/Guardian's name: _____

Your email: _____

Grade: _____

Advisory: _____

NHS Application Sample

NHS TEACHER RECOMMENDATION FORM (2 of these)

Student's Name: _____

Teacher's Name: _____

The requirements for admittance into the National Honor Society are academic eligibility, good moral character, leadership skills, and willingness to service. The academic eligibility is determined by reviewing the student's GPA. Since the NHS faculty council members do not know each student who is within our GPA guideline, we would appreciate your input with respect to leadership and character. Please evaluate the student using the scale listed below and add any supporting comments at the bottom of the page.

***** 0-Poor/ Incomplete

3-Average

5-Excellent *****

LEADERSHIP:

0

3

5

The candidate demonstrates leadership in the classroom. The candidate:

- a. influences others in the right direction;
- b. is not afraid to start a discussion;
- c. is a *take charge* type of person;
- d. gains the respect of peers;
- e. communicates effectively;
- f. sets an example of good conduct for other students;

CHARACTER:

0

3

5

The candidate demonstrates character in the classroom. The candidate:

- a. is dependable and takes responsibility for his/her actions;
- b. is totally honest in dealing with others;
- c. helps create a working atmosphere;
- d. has a positive attitude toward work and activities;
- e. sets high standards for his/her own performance;
- f. accepts criticism and makes improvements from it;

ADDITIONAL COMMENTS:

Due to Mrs. Tanner by March 12

**Springfield High School
NHS Letter of Recommendation**

Name of Recommender: _____

Address: _____

Phone: _____

Occupation: _____

Relationship to Candidate: _____

Please write a detailed, signed letter of recommendation stating specific examples of how this candidate has shown leadership skills. This might include life experiences, job-related tasks, activities or events that you have witnessed, etc. The overall character traits and how this person has responded to others would be beneficial as well. Please be as detailed and thorough as possible. You may attach this to the front of Letter or include the above information on your Letter. Please limit the letter to approximately 500 words.

NHS Application Sample