

Proposed Town Hall Meeting Agendas - Deliverables

Required Deliverables

Town Hall Meeting			WRT	Stantec
1	5-22-14 Board Presentation Topics for Future Town Halls Q&A	5-22-14 Presentation - with added slides for future topics and Q&A	x	
2	Statement of Exstg Condtions Opertg Expense/Cost Benefit Right Sizing Long Term Strategy/Acadmey Model Q&A	Narrated powerpoint/video present with pictures, 20 +/- slides, show slides at end of video Detailed worksheets, summarized by graphical chart - existing building Nail down existing square footage, comparison to our cohort, current best practices, better base graphics of existing and proposed What is it? What will achieve, are there impediments to achieving in existing footprint???	x	x
3	Phasing/Schedule Disruption to Education Temporary Classrooms Traffic and Parking, Overall Site Circulation/Fields - Village Green Concept Q&A	Detailed Phasing Summary in PP format, all 4 scenarios, overlay schedule bar at bottom of each graphic is there any quanatative info regarding this?? What can be said?? Outline temp reqts, number of trailers, location - can be shown on phasing 4 box matrix which outlines > total campus parking, traffic flow sceanrios - buses and cars, projected new traffic patterns for all 4 scenarios (whole PP present - traffic and village green)	x	x
4	Academic Impacts Disruption - Academic Costs Community Benefits Green Space/Athletics Sustainability Q&A	We will not need more staff, slides from TH #2 Should quantify potential additional staffing costs need inventory of available fields for each sceanrio Formal Field Utilization Study - hrs/week/field used -are they at capacity?? Summary of possible LEED/Green features which can be included in new design - simple graphics/example pictures	x	x
5	Capital Costs Operating Expenses Life Cycle Analysis Financing Tax Impact Q&A	Summary of Cost Consultant Data Deep Dive on what is in Maintain Existing, tie to SLEP program Summary matrix of what is in and out Detailed excel backup analysis (all 4 scenarios), summarized in tabular format 20 year cycle Excel and chart data already completed, create comparison summary between all 4 scenarios	x x ???	x x ???
6	Recap or Everyhting What did we learn? What does it mean? How do we move forward?		x	

Notes: 3 week cycle +/- / Held on different nights / will do via SET TV / will do bulletpoint style minutes of Q&A

Responsible Party

SSD	CID	TPD	BE	??
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x - Pete

Don/Pete

x - Dr. C/TonyB

x

x x

x
Don/Dr C

x - Pete
Glenn??

x
x
x
Don/Pete?

???? ???
x-Don
x-Don