



BFOLD-57
PROJECT 92
36-ARCH FEES

12/19/13 *Emile*
OK TO ENTER FO

November 15, 2013

Mr. Don Mooney
Executive Director - Operations
Springfield School District
111 West Leamy Avenue
Springfield, PA 19064

Re: **Springfield High School Master Plan**
MP Executive Summary Tasks
WRT # 05706

Dear Mr. Mooney and members of the Facilities Committee,

As you requested, we have developed a draft scope of work and proposed fee for the work to integrate and summarize the Master Planning work we've done for the Springfield High School since 2009. We anticipate the work to commence this Fall, with a target of presenting to a December or January Executive Board session.

Task Description

- Reviewing, compiling and assembling graphic resources from the previously generated Master Planning presentations we developed. The goal will be to derive a concise, simplified presentation and narrative which will summarize :
 - Master Planning Options and Evaluation developed in collaboration with the Facilities Committee;
 - Derivation of the School Program and size – 'right-sizing the box';
 - Discussion of the many deferred maintenance issues associated with the existing building (some of the 'red' slides); coordination of this information with the District's SLEP analysis data;
 - Goals and Guiding Principles developed as a result of this iterative process;
 - Proposed planning scenarios and test fits;
 - Selection of Three Schemes for further development:
 - Analysis of Phasing and Logistical issues, especially with regard to continuity of School Program as well as campus parking capacity;
 - Conceptual Cost Estimate : development of detail for each scheme;
- Reformatting slide materials into a coherent visual presentation;
- Incorporation of Facilities Committee financial planning slides (including limited reformatting);
- Presentation at an Executive Session of the School Board;

We are assuming that the work associated with the possible campus expansion (toward Saxer Avenue) would not be included.



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Meetings

Based on your direction, the proposed work does not extend beyond an initial School Board Executive Committee Session. It is anticipated that after this Session, there will be feedback and some possible edits, and then an eventual presentation to the Public. We will derive a Proposal for that work once we have a better picture of what specifically will be required.

Fee

Proposed T&M, Not-To-Exceed Fee:

For the tasks outlined above:

\$5,600

OPTIONAL Facilities Committee review Meeting prior to the Executive Committee Session (including possible follow-up edits to the presentation):

\$1,800

Total Fee with Option included:

\$7,400

Reimbursable Expenses will be charged at cost.

We are eager to continue with these tasks associated for this exciting Master Plan for the High School.

Respectfully,

Maarten I. Pesch
Maarten I. Pesch, AIA, LEED® AP
Principal

Donald Mooney 12/15/13

Donald Mooney
Executive Director of Operations

CC: Robert Ochs, Christina Warhola (WRT), Jeremiah Appleton (WRT)

MIP:pf