



SSD Grades 4-8 One to One Electronic Device Program

This information must be reviewed before an electronic device is issued. Declining to pay the Electronic Device Program Fee will disqualify you for its benefits.

Fees may be paid by check or money order or online through the online payment portal, PaySchools Central.

SSD Grades 4-8 Electronic Device Program Fee Information

The electronic device program fee provides partial coverage in the event of theft, damage by fire, loss, or reasonable accidental damage. In the event of theft, fire, or lost equipment, a police or fire report must be filed by the family and a copy of the report delivered to your school's main office within three (3) business days of the incident or discovery of the theft.

The Electronic Device Program Fee does not cover damage that is determined to be the result of negligent usage or treatment and malicious damage is not covered under any circumstance.

External damages to the electronic device which result in parts replacement are subject to a \$20.00 service charge. This charge is not covered by the Electronic Device Program Fee and will only be applied in the case of avoidable external damage.

First Time Screen Damage Forgiveness

In the event of screen breakage where the damage is determined to be purely accidental (See below for details), the District will waive the \$75.00 screen replacement fee **ONE TIME ONLY**. This first-time forgiveness applies only to screens, and only applies to the first instance of accidental damage and only offered one time in the student's career at that school. Subsequent instances will require the payment of the \$75.00 replacement charge.

The Electronic Device Program Fee is \$30 per electronic device per student, with a family max of \$100. Prior to making your payment, please check HAC for the correct fee amount. Payments may be made via the online payment portal, Pay Schools Central, or checks can be made payable to the Springfield School District. External damages to the electronic devices for students which result in parts replacement are subject to charges/fees, as noted above. Fees will be issued in HAC. In the event of an incident, any applicable fines or fees must be paid before a replacement electronic device is issued.

Students in Grades 4-8 choose one of the following options:

1. We will participate in the Electronic Device Program. We will pay the \$30 Electronic Device Program Fee and understand that it does not cover the external damage service charge of \$20.00 per incident.
2. We would like to opt out of the Electronic Device Program Fee; in doing so, we accept full financial responsibility for the electronic device should it be lost, stolen, or damaged.

If no payment is made, it is assumed that you are declining the benefits of participation in the Electronic Device Program Fee and accept full financial responsibility for the electronic device should it be lost, stolen, or damaged.

First Time Screen Damage Forgiveness:

Recognizing that sometimes accidents do happen, this aspect of the Electronic Device Program Fee has been instituted to eliminate the possible financial impact of a one-time screen accident.

The first-time screen damage forgiveness only applies to the computer screen and does not apply to any other component of the device.

This feature is only valid for one instance over the course of the student's time at their current school. For instance, if the screen is accidentally damaged during 6th grade, it will be replaced at no cost. However, if the screen is damaged again in subsequent years at the student's current school, accidentally or otherwise, the \$75.00 deductible will be applied.

First time screen damage that is resulting from negligence or intentional misuse disqualifies the student from using the First Time Screen Damage Forgiveness for future accidental damages.

All outstanding fines from previous school years are still owed. These fines must be paid prior to the student receiving the electronic device for the current school year.

Reporting Procedure:

In the event of accidental damage to the screen, the student follows the normal repair procedure and reports the problem to the school's main office or LMC. The damage will then be evaluated by our in-house technician.

If the damage is determined to be accidental, the screen is replaced, and a letter is drafted to inform the Parent/Guardian that the screen has been replaced and that the \$75.00 deductible is now active for future screen damage.

If the damage is determined to be due to negligence or intentional misuse, the electronic device and incident information will be referred to the school's administration; a letter will be drafted to inform the Parent/Guardian of the incident, and a fine that is dependent on the type and extent of the damage will be assessed. Please keep in mind that the usage fee specifically states that it does not cover intentional misuse or negligence.

How is the damage determined to be accidental or negligent/malicious?

In the past several years, negligent damage has proven to be the rare exception rather than the norm. Most of this type of damage is not limited to the screen but impacts multiple areas of the device.

The overall condition of the electronic device provides the context for the determination of negligence.

Malicious damage is defined as intentional damage or abuse and may include, but is not limited to, writing or etching on the screen or casing or damages that drastically exceed normal wear and tear.

Notification of Malicious Damage

The school's administration will make a determination based upon device condition and will then contact the family to discuss the matter. Damage of this type will be addressed on a case by case basis and may result in suspension of privileges, a fine for damages (up to the replacement cost of the electronic device), and depending on circumstances, additional administrative action.