

Springfield School District
Springfield, PA 19064

Home Education Guidelines

Parents/legal guardians wishing to home educate their children must adhere to all aspects of the home education statutes, 24 PS 13-1327.1 Home Education Program. This document is available on the PDE Website:

http://www.portal.state.pa.us/portal/server.pt/community/Home_Education/7404/.

The following serve as guidelines to parents and administrators and should not be construed as inclusive of all the requirements under 24 PS 13-1327. Parents must also register their students in person at district office and prove residency.

Required to enter Home Education*:

1. Notarized affidavit of the parent or guardian or other person having legal custody of the child or children. Sample affidavits are available at the PDE Website.
2. Notarized affidavit must be filed prior to the commencement of the home education program with the Superintendent or his designee. Notarized affidavits for subsequent years of home education must be filed by or on August 1 with the Superintendent of Springfield School District.
3. Sample affidavits are available at the PDE Website.
4. The following must accompany the notarized affidavit:
 - a. Immunization records showing all immunizations up-to date per section 1303(a).
 - b. Medical records indicating physical and dental examinations providing a comprehensive evaluation as required of students of the child's age or grade level. All new entrants to Home Education must provide evidence of medical and dental evaluations. Medical evaluations within 4 months prior to submitting the affidavit are acceptable. Yearly dental evaluation and a cumulative record of height and weight.
 - c. Home education program outlining the goals and objectives for each of the required subject areas outlined in 24PS 13-1327.1. For students with disabilities, the parent must submit "written notification of approval" of the home education program by a certified special education teacher, school psychologist, or licensed clinical psychologist prior to commencement of the program, along with the annual home school affidavit.

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- d. Copy of high school diploma or higher degree of individual serving as Supervisor of Home Education for the child/children.

At the conclusion of the school term but not later than June 30th of each year of home education, the Supervisor of Home Education shall provide to the Superintendent or his designee the following documents:

- (1) **the affidavit and its accompanying documentation,**
- (2) **the evaluation from the Home Education Evaluator, and**
- (3) **the name of each evaluator for each student.**

This serves to provide evidence that the child has participated in home education and documents the student's progress in his/her education.

- a. **Standardized Testing Results.** In grades 3, 5 and 8 results of national normed standardized achievement tests in reading/language arts and mathematics or the results of Statewide tests administered in these grade levels. At the discretion of the Supervisor, results of nationally normed tests in additional subject areas may be included. PDE has an established list of standardized tests that may be substituted if the Supervisor does not choose the PSSA testing.
- b. **Evaluation of the Student's Progress** An annual written evaluation of the student's educational progress as determined by a licensed clinical or school psychologist or a teacher certified by the Commonwealth of Pennsylvania, or by a nonpublic school teacher or administrator. See 24 PS 13-1327.1-iii (2). **In no event shall the evaluator be the supervisor or their spouse.** This extends as well to those individuals responsible for delivering the child's instruction.

Re-enrollment in Home Education: A child currently being home educated must be re-enrolled via the affidavit process with the Springfield School District no later than August 1st preceding the new school year.

***Out-of-State Enrollment:**

Vaccinations: The following inoculations are required according to Pennsylvania State law for all students, the student must be seen by Commonwealth Physician.

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- Three (3) doses of Hepatitis B vaccine
- Two (2) doses of measles (preferably given as MMR)
- Four (4) doses of DPT (Diphtheria/Tetanus), the last dose is given after the fourth birthday
- Three (3) doses of Polio (IPV or OPV)
- Two (2) doses of Varicella (chicken pox) vaccine (or proof of chicken pox by letter from pediatrician or parent)

Children in 7th grade starting in the 2010/2011 school year also need the following:

- One (1) dose of tetanus, diphtheria, acellular pertussis (Tdap)
(if five years have elapsed since last tetanus immunization)
- One (1) dose of meningococcal conjugate vaccine (MCV)

Physical and Dental Exams: A physical and dental exam, which has been given within one (1) year of enrollment, is required for all kindergarten or first grade students enrolling in school for the first time.

Please contact Mr. Jeffrey J. Zweiback with any questions.

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