

Home Access Center v 3.1: Parent/Student View

Depending on your child's school building, some options may not be visible.

Use the "Change Student" button in the top right hand corner to switch between children.



Home

Week View – The week view tab displays a calendar view of the student's weekly schedule, current course average, and quick view attendance. You can move from week to week using the arrows above the calendar (1). You can change the view to display the classes for the day or to view the student's full schedule using the "Today" or "View Full Schedule" buttons (2). Each class listed has an email link to the primary teacher and link to the course details if available (3). Published assignments for each course are listed and hyperlinked to give more details, if applicable (4).

Class	Current Average	Monday 09/01	Day: N/A	Tuesday 09/02	Day: 1	Wednesday 09/03	Day: 2	Thursday 09/04	Day: 3	Friday 09/05	Day: 4
AP American Gov/Pol <small>(245 - 1) Per: 1 Nelson, Robert</small>	68.36										
Functional Ceramics <small>(811 - 1) Per: 1 Belton, Christine</small>	100.00										

Calendar – The calendar tab gives a day, week, or month view of published assignments and/or events which can be filtered.

School Links – The school links tab gives quick links to commonly used websites.

Attendance

Month View – The month view tab shows a monthly view of student attendance. Use the arrows to move through the months.

To sign up for attendance alerts to be emailed daily, click the checkbox for “Alert me when attendance is entered for my student”. This feature is only available for middle and high school. The email message will be sent from the parentportal@ssdcougars.org account.

Alert me when attendance is entered for my student

September 2014 >>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Color Legend

Class Cut	College Visit	Early Dismissal
Early Dismissal 0.50	Early Dismissal Absence	Excused Absence
Excused Absence 0.25	Excused Absence AM	Excused Absence PM
Field Trip	Homebound	In School Learning
In School Learning 0.50	Instruction in the Home	Late to School
Nurse Dismissal	Nurse Dismissal 0.50	Nurse Dismissal Absence
Other Care Absent	Other Care Present	Out of School Suspension
Out of School Suspension 0.50	Present	Sports Activity
Tardy	Tardy to Class	Unexcused Absence
Unexcused Absence - Parent Contact	Unexcused Absence AM	Unexcused Absence PM
Unexcused Tardy	Unlawful Absence	Vacation Excused Absence
Vacation Unexcused Absence		

Classes – View the student’s classwork and schedule

Classwork – The classwork tab shows all assignments that the teacher has published to HAC separated by course. Select the course to expand the list of assignments. Scores will appear for the assignments when the teacher publishes the scores in HAC. Unpublished scores do not factor into the student’s overall average, which is displayed as “Current Average” (1). Click the “Full View” button to show all the details of the assignments (2).

To sign up for course average or assignment alerts to be emailed daily, click the appropriate checkbox and enter threshold amounts for “Alert me if my student receives a course average/assignment average below ##% or above ##%”. This feature is only available for middle and high school. The email message will be sent from the parentportal@ssdcougars.org account.

Schedule – The schedule tab displays a full view of the student’s schedule. Email links are available on this page to email the teacher directly.

Middle School and High School students: Course requests for the next school year are displayed below the schedule.

Course	Description	Periods	Teacher	Room	Days	Marking Periods	Building	Status
7000 - 1	Homeroom	HR	Ishak, Christine	102	1, 2, 3, 4, 5, 6	Q1, Q2, Q3, Q4	E. T. Richardson Middle School	Active
7675 - 5	Desktop Publishing	1	Stewart, Katie	169	1, 3, 5	Q1, Q2	E. T. Richardson Middle School	Active
7911 - 4	Well 1	1	Corcoran, Pamela	GYM-B	2, 4, 6	Q1, Q2	E. T. Richardson Middle School	Active
7912 - 1	Well 2	1	Blair, Dawn	GYM-A	1, 3, 5	Q3, Q4	E. T. Richardson Middle School	Active
7631 - 4	STEM	1	Conlin, James	166	2, 4, 6	Q3, Q4	E. T. Richardson Middle School	Active
7875 - 1	Band	2	Bover, Kathleen	160	1, 3, 5	Q1, Q2, Q3, Q4	E. T. Richardson Middle School	Active

Course	Description	Request Type
This student has not requested any classes.		

Grades

Report Card – The report card tab displays the student’s report card summary and comments. The report card is available after each quarter.

Springfield School District PA
Home Access Center

Home Attendance Classes **Grades** Registration

Report Card

Report Card For Reporting Period 1

Course	Description	Period	Teacher	Room	Att. Credit	Em. Credit	Q1	FIN	COM1	COM2
6425 - 1	Pre-Algebra	1	Johnson, Christo	4	0.0000	0.0000	93		35	
6320 - 2	Science	2	McDade, Diane	3	0.0000	0.0000	97		09	11
6873 - 2	Chorus	3	Markofski, Elizabeth	162	0.0000	0.0000	100			
6875 - 1	Band	3	Beyer, Kathleen	Music	0.0000	0.0000	100		11	
6510 - 7	Spanish 6	4	Schwartz, Christyanne	3	0.0000	0.0000	99		37	29

Honor Roll Message
Congratulations! - Distinguished Honor Roll

Comment Legend

Comment	Description
01	Plan & organize effectively.
09	Shows understanding & interest.

Home Access Center
PLUS 360 Application

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Registration

Demographic – The demographic tab displays general student information. Please contact your child’s building if revisions are needed. Parents/Guardians have the ability to update phone numbers and email addresses through HAC using the “Edit” button (students do not have this ability). See the HAC webpage for detailed instructions.

General Rules:

1. Student records should only contain the SSD email account, please do not alter the student email address
2. Student records should only contain a Home Phone number. If no home number is available, please enter the mobile number as the home phone number.

Springfield School District PA
Home Access Center

Student's Name [Change Student](#)

Home Attendance Classes Grades **Registration**

Demographic

Student Name: Birth Date: House/Team: Counselor: Counselor Name - Email Link	Building: Springfield High School Gender: Calendar: Regular Calendar Gr 9-11 Homeroom:	Grade: 11 Language: Homeroom Teacher: HR Teacher Name - Email Link
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Emergency

Doctor: Phone: Ext: Hospital:	Insurance: Group: ID: Subscriber:
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Transportation

To School							
Days	Description	Bus Number	Bus Route	Stop Number	Stop Time	Stop Description	Shuttle Stop
M, T, W, R, F	Walking/Bicycle						

From School							
Days	Description	Bus Number	Bus Route	Stop Number	Stop Time	Stop Description	Shuttle Stop
M, T, W, R, F	Walking/Bicycle						

Contacts

[Edit](#)

Student	Student Address
Student Mailing Address Child's Name 111 W Leamy Ave Springfield, PA 19064 H: 610-938-6100 SSD Email: Child.Name@ssdstudent.org	Child's Name 111 W Leamy Ave Springfield, PA 19064 H: 610-938-6100 SSD Email: Child.Name@ssdstudent.org
Guardian	Guardian
Guardian 1 Name Guardian 1 Name 111 W Leamy Ave Springfield, PA 19064 H: 610-938-6100 SSD Email: Child.Name@ssdstudent.org	Guardian 2 Name Guardian 2 Name 111 W Leamy Ave Springfield, PA 19064 H: 610-938-6100 SSD Email: Child.Name@ssdstudent.org

FERPA

The Family Educational Rights and Privacy Act (a.k.a. FERPA) protects a student's right to privacy concerning their academic records and information.

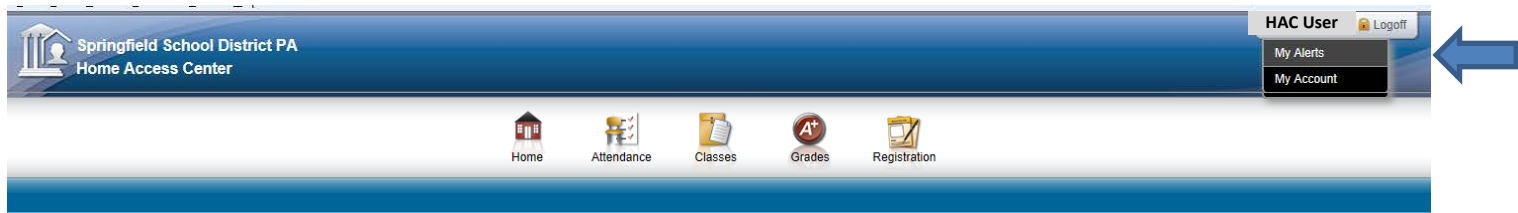
Student ID/Name	Student Address	Student Phone	Student Photo
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Home Access Center
a PLUS 360 Application

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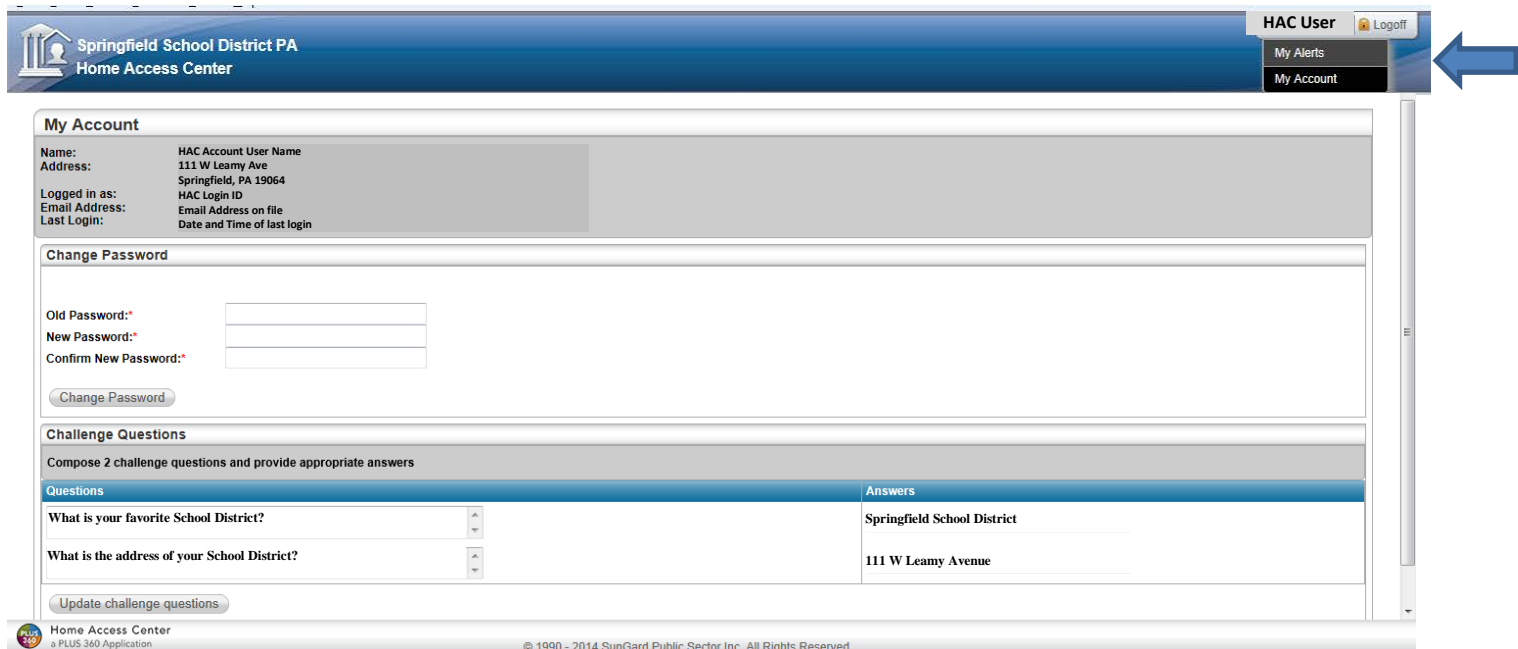
Account Profile – Hover over your name in the top right hand corner to open the drop down options for alerts and account profile.

My Alerts – Allows parents/guardians to setup alert notifications for attendance and grades. A valid email address must be stored in the registration contact information. Email alerts are sent at 3:00pm daily from the parentportal@ssdcougars.org account. Please be sure to unblock this email account to receive the messages.



My Alerts		
Student's Name	Alert Type	Alert Details
	Attendance	Limit alerts to specific absence codes.
	Course Average	If my student receives a course average below <input type="text"/> % or above <input type="text"/> %.
	Classwork	If my student receives an assignment average below <input type="text"/> % or above <input type="text"/> %.

My Account – Allows parents/guardians to change their password and set security questions for HAC. Hover over your name in the top right hand corner and click “My Account”.



Help – The help option brings you to the HAC webpage where documentation can be found to assist with questions.

Logoff – Use the logoff button to close out of your HAC session.



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