



**TO:** Parent(s)/Guardian(s) of Springfield School District Student(s)

**SUBJECT:** Parent Portal available via Home Access Center (HAC)

Springfield School District offers a parent and student portal called Home Access Center (HAC). HAC is available online and provides information regarding your child(ren)'s schedule, grades, email links to teachers, attendance and much more. *During the summer months, some features of HAC are closed due to maintenance and scheduling preparation. Your login credentials may not work during this time. Please check the HAC website for availability messages.*

The HAC login information mailed to new families provides one login for family level access. At the start of the school year, please be sure to login to HAC to review your information on record. All communications will be directed to the phone number(s) and email stored in HAC. Visit our website for instructions on how to update your phone number(s) and email address.

As always, we thank you for your support and patience as we strive to continually improve our technology infrastructure. If you have questions or problems regarding HAC, please contact the resources below. **Additional information regarding Home Access Center can be found on our District website at <http://www.ssdcougars.org/HAC>.**

- Login & Family Access – [parentportal@ssdcougars.org](mailto:parentportal@ssdcougars.org)
- Grade Issues – Please contact the teacher directly.
- Attendance Issues – Please contact the school attendance secretary directly.
- Email Issues – If you are not receiving teacher or district email communications, please email [parentportal@ssdcougars.org](mailto:parentportal@ssdcougars.org). Your email account may be blocked. To help with this issue, Springfield School District removes blocked email accounts at the start of each school year.

**Home Access Center (HAC) Login Information:** <http://sprhomeaccess.spihost.com/>

All new families will receive a mailed letter with login information. You must register your account to gain access to your information. If you have not received your letter by the start of the school year, please submit a contact form to the Parent Portal helpdesk (Homeroom may be omitted): <http://www.ssdcougars.org/HACContact>