

AUGUST 2020

# SPRINGFIELD ELEMENTARY SCHOOLS

Hello Sabold, Scenic, and SLC Families,

We wish to take this opportunity to provide you with additional information and details about the virtual learning program we will follow to start the school year. Our teachers and support staff are working diligently to construct a virtual learning platform that will meet the many needs of our learning community, and you can expect doses of more frequent information as we move forward with the start of the 2020-2021 school year.

There are many factors to consider as we prepare for the start of school, including a user-friendly and accessible learning platform, structured and engaging learning experiences, a balance of off- and on-screen time to limit technology fatigue, and access to teachers, counselors, and support staff to assist students and parents through the virtual learning process. We will be cognizant and responsive to unique circumstances within each household.

While the current plan for virtual learning is short-term, our goal is to construct the most meaningful, engaging, and supportive experience possible to get all of us back in the mindset and mode of school and learning. Contained within this document are some pertinent details about what you can expect for your child's day-to-day virtual school experiences.

We hope that we will return to the building and get back to our regular routine very soon. As always, thank you for your understanding and support during this time.

Regards,

*Peter Brigg*  
Sabold

*Madeleine O'Dowd*  
Scenic

*Susan Trella*  
SLC



# What to Expect in the Coming Weeks

- **Placement Letters:** We will mail a physical letter indicating your child's homeroom placement. Kindergarten letters will be placed in the mail by August 24; letters for Grades 1 through 5 will be placed in the mail on August 26. Please be on the look-out for the letter shortly after that date.
- **Individual Schedules-** Virtual schedules will vary by grade level, classroom, and required services. Your child's schedule will be included with the materials distribution
- **Ongoing Communication-** We will continue to communicate with you regarding login information, emergency information, etc. via email prior to the start of school on September 8.

## Materials Distribution

- **Chromebooks:** The district will provide Chromebooks to students who need them. A survey will be sent out on Wednesday, August 19. Please complete that form, and we will include a Chromebook when you pick up your child's learning materials on September 1 or 2. *If your child already has a personal laptop or a district-issued device from the spring, they will not need a district-issued Chromebook for the fall.*
- **Learning Materials:** Distribution of curriculum-related books and materials (i.e. math and reading workbooks, etc.) will take place on September 1 & 2 at your child's school. If you have more than one child in the same school, you make pick up all materials at one time.

Kindergarten	9/1: 1:00-3:00
Grade 1	9/2: 1:00-3:00
Grade 2	9/1: 1:00-3:00
Grade 3	9/1: 1:00-3:00
Grade 4	9/2: 1:00-3:00
Grade 5	9/2: 1:00-3:00

# Sample Elementary Virtual Schedule By Grade

Times	9:00 AM	9:05 AM	9:10 AM	9:15 AM	9:20 AM	9:25 AM	9:30 AM	9:35 AM	9:40 AM	9:45 AM	9:50 AM	9:55 AM	10:00 AM	10:05 AM	10:10 AM	10:15 AM	10:20 AM	10:25 AM	10:30 AM	10:35 AM	10:40 AM	10:45 AM	10:50 AM	10:55 AM	11:00 AM	11:05 AM	11:10 AM	11:15 AM	11:20 AM	11:25 AM	11:30 AM	11:35 AM	11:40 AM	11:45 AM	11:50 AM	11:55 AM	12:00 PM	12:05 PM	12:10 PM	12:15 PM	12:20 PM	12:25 PM	12:30 PM	12:35 PM	12:40 PM	12:45 PM	12:50 PM	12:55 PM	1:00 PM	1:05 PM	1:10 PM	1:15 PM	1:20 PM	1:25 PM	1:30 PM	1:35 PM	1:40 PM	1:45 PM	1:50 PM	1:55 PM	2:00 PM	2:05 PM	2:10 PM	2:15 PM	2:20 PM	2:25 PM	2:30 PM	2:35 PM	2:40 PM	2:45 PM	2:50 PM	2:55 PM	3:00 PM	3:05 PM	3:10 PM	3:15 PM	3:20 PM	3:25 PM	3:30 PM
Kindergarten	Class Meeting		ELA Live Instruction			Small Group Instruction /Independent Work			Snack / Break	Math Live Instruction			Small Group Instruction/Independent Work			Lunch			Recess/Technology Break						Class Meeting		ELA Live Instruction			Small Group Instruction /Independent Work			Snack / Break	Math Live Instruction			Small Group Instruction/Independent Work																																										
1st Grade	Class Meeting		ELA Live Instruction			Interventions /Enrichment /Independent Work			Special Area Class Live Instruction			Lunch			Recess/Technology Break						Writing/ Foundations Live Instruction		Math Live Instruction			Interventions /Enrichment /Independent Work																																																					
2nd Grade	Class Meeting		ELA Live Instruction			Interventions /Enrichment /Independent Work			Special Area Class Live Instruction			Lunch			Recess/Technology Break						Science /Social Studies Live Instruction		Interventions /Enrichment /Independent Work			Math Live Instruction																																																					
3rd Grade	Class Meeting		Interventions /Enrichment /Independent Work			Special Area Class Live Instruction			ELA Live Instruction			Lunch			Recess/Technology Break						Interventions /Enrichment /Independent Work			Math Live Instruction			Science /Social Studies Live Instruction																																																				
4th Grade	HR Checkin	Math or Science /Social Studies Live Instruction			Math or Science /Social Studies Live Instruction			Lunch			Recess/Technology Break						ELA Live Instruction			Interventions /Enrichment /Independent Work			Special Area Class Live Instruction																																																								
5th Grade	HR Checkin	Math or Science /Social Studies Live Instruction			Math or Science /Social Studies Live Instruction			Lunch			Recess/Technology Break						Interventions /Enrichment /Independent Work		Special Area Class Live Instruction			Interventions /Enrichment /Independent Work			ELA Live Instruction																																																						

- The student day will begin at 9:00AM and end at 3:30PM.
- Special area classes, special education services, related services such as Speech, P/T, and O/T, and regular education supports will be provided, synchronously, within the virtual model.
- A district-wide common lunch/ technology break is provided for all students.
- Above is a sample of a student's virtual school day by grade level. Students will be given copies of their individualized schedule prior the start of the year.
- Here is a link to an enlarged copy of the virtual schedule: [Sample Schedule](#)

# Learning Platforms



## Canvas

- The district has adopted the Canvas platform as our learning management system. Canvas allows a more robust virtual learning experience for our students, with a combination of synchronous (face-to-face) and asynchronous (independent) learning opportunities in a safe online environment.
- The Canvas platform is new for our students and families. Our technology department is currently creating instructional videos to introduce Canvas to our students. The teachers will also instruct students on Canvas once school starts, as they did with the platforms we used in the spring. You can also find tutorials and more information about the platform using the links on page 6 of this document.
- Teachers will help students learn and navigate the system during the first day(s) of school.

## Zoom

- All teachers will have personal Zoom accounts for live/ synchronous instruction and meetings. The Zoom links will be included in the Canvas platform so students can easily access the teachers' live instruction.



# Elementary Remote Learning Classroom Expectations

## Take Care of Yourself!

- Stay focused on the lesson or topic.
- Speak clearly and use appropriate language.
- Be on time for class.
- Charge your device or have it plugged in.
- Find a quiet place to work without distractions.
- Follow directions and complete your work to the best of your ability.
- Actively participate in discussions.
- Ask questions if you need help.

## Take Care of Others!

- Listen to your teacher and classmates when they are speaking.
- Use the chat box appropriately.
- Mute your microphone until you are called on to speak.

## Take Care of Our School!

- Limit food and drink around your device.
- Do not share your passwords or personal information online.
- Use your @ssdstudent account for school purposes only.

***Do Your Best!***



**Have a growth mindset!  
Set goals each day and plan to succeed!  
Be an active learner and  
come to school each day rested,  
organized and ready to learn!**

# PARENT RESOURCES



Education is the  
most powerful  
weapon which  
you can use to  
change the world.

Nelson Mandela

[Canvas Overview for Students](#)

[Canvas Overview for Parents](#)

[Additional Canvas Support Guides](#)

[SSD Acceptable Use Policy](#)

[SSD Online Learning Tips](#)

# ELEMENTARY ADMINISTRATION



Education is for  
improving the lives  
of others and for  
leaving your  
community and  
world better than  
you found it.

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