



Book	Policy Manual
Section	700 Property
Title	Disposal of Surplus Property
Code	706.1
Status	Active
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Purpose

It is the policy of the Board of School Directors ("Board") of Springfield School District ("District") that resources including equipment, vehicles, furniture, instructional materials and supplies, which are deemed to be unneeded, unusable and/or obsolete, shall quickly and efficiently be disposed of in accordance with this policy.

Authority

When it has been determined that any property is obsolete, unneeded or unusable surplus, the Board authorizes that such property may be sold, exchanged, or disposed of in accordance with established procedures and if applicable, state criteria and/or School Code.

Delegation of Responsibility

The Executive Director of Operations or designee shall be responsible for identifying all obsolete or surplus property.

The Executive Director of Operations shall submit a request and recommendation concerning the disposition of obsolete and surplus property to the Board for consideration of approval.

DISCLAIMERS:

This policy is superseded by all current federal and state laws and mandates.

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