

SECTION: PROGRAMS

TITLE: ADOPTION OF LEARNING MATERIALS

ADOPTED: August 25, 1994

REVIEWED: April 2003; April 2009, October 2016

SPRINGFIELD SCHOOL DISTRICT

108. ADOPTION OF LEARNING MATERIALS

1. Authority
SC 508, 801, 803

It is the responsibility of the Board of School Directors (“Board”) of Springfield School District (“District”) to adopt all learning materials used as part of the educational program of this District.

2. Definition

For purposes of this policy, **learning materials** shall be defined as those textbooks, or educational resources, which are to be used as the basic source of any information in any class.

3. Delegation of Responsibility
SC 508, 803

The Superintendent shall be responsible for the selection and recommendation of learning materials for Board consideration. No adoption or change of learning materials shall be made without his/her recommendation except by a two-thirds vote of the Board. A majority vote of the Board is required for changes recommended by the Superintendent.

The Directors of Teaching and Learning or Superintendent’s designee shall develop a plan for the selection of learning materials according to the following guidelines:

1. Under the leadership of the Directors of Teaching and Learning or Superintendent’s designee, professional staff members shall participate in the selection process.
2. Learning materials with copyright dates more than five (5) years old shall be reviewed annually for their continuing suitability.
3. The staff shall research new sources of learning materials.
4. Learning materials currently in use shall be periodically evaluated for their continuing appropriateness and relevance.

In considering the approval of any proposed learning materials, the Board will evaluate its:

1. Suitability for the maturity level and educational accomplishment of the students who will be using the material.

2. Freedom from bias.
3. Relationship to the curriculum.
4. Relationship to a continuous multigrade program.
5. Manner of selection.
6. Cost.
7. Appearance and durability.

Learning materials should be scrutinized for geographic accuracy during the selection process.

A list of all approved learning materials shall be prepared and maintained. It shall be reviewed periodically by the Superintendent and made available for the use of the professional staff and for the information of members of the Board.

References:

School Code – 24 P.S. Sec. 508, 801, 803

SUPERSEDES: Policy No. 6161, Selection of Instructional Materials

DISCLAIMERS:

This policy is superseded by all current federal and state laws and mandates.

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108. ADOPTION OF LEARNING MATERIALS - Pg. 3

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