

Book	Policy Manual
Section	600 Finances
Title	Purchases Not Budgeted
Number	612
Status	Active
Adopted	April 16, 1998
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Purpose

The laws of the state and the interests of the community require fiscal responsibility by the Board of School Directors ("Board") of Springfield School District ("District") in the operation of the District. Appropriate fiscal controls are hereby adopted to insure that public funds are not disbursed in amounts in excess of the appropriations provided this District.

Authority

When funds are not available for a proposed appropriation, a legal transfer from one class of expenditure to another may be made in the last nine (9) months of the fiscal year by the Board if it is apparent that the necessary surplus funds do exist in another appropriation and if the procedures specified in the School Code are followed.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

In the event of emergency (which exists whenever the time required for the Board to act in accordance with regular procedures would endanger life or property or threaten the continuance of existing school classes), a purchase order may be authorized by the Executive Director of Operations.

Any expenditure in excess of appropriation made in conformance with this policy shall be reported to the Board at the next meeting with a recommendation of funds to be transferred to cover said purchase.

DISCLAIMERS:

This policy is superseded by all current federal and state laws and mandates.

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Legal

1. 24 P.S. 607

2. 24 P.S. 609

3. 24 P.S. 631

4. 24 P.S. 687

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