



Book	Policy Manual
Section	900 Community
Title	Volunteers
Code	916
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### **Purpose**

The Board supports and encourages the participation of parents/guardians and community residents to enhance the educational, cocurricular and extracurricular programs of the District.

### **Authority**

The Board may adopt and enforce reasonable rules and regulations governing volunteers and their participation in the activities of the District. [\[1\]](#)

The Board prohibits discrimination on the basis of race, color, marital status, creed, religion, ancestry, handicap/disability, age, sex, gender identity, sexual orientation or national origin in the school environment and all District programs for volunteers. [\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

The Board also prohibits any volunteer from using school property or school time for any political purposes or to support any political or labor organization agenda. Volunteers shall not use students, student activities, or communications about students in any manner to support any political or labor organization agenda.

The Board directs that all volunteers shall be informed of conduct that is prohibited and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures. [\[1\]](#)

All volunteers shall be expected to maintain professional, moral and ethical relationships with District students that are conducive to an effective, safe learning environment.

### **Definitions**

The following words and phrases, when used in this policy, shall have the meaning given to them in this section:

**Adult** - an individual eighteen (18) years of age or older.[6]

**Certifications** - refers to the child abuse history clearance statement; the state criminal history background check; and where applicable, the federal criminal history background check, required by the Child Protective Services Law.[7][8]

**Direct volunteer contact** - the care, supervision, guidance or control of children and routine interaction with children.[6]

**Person responsible for the child's welfare** - a person who provides permanent or temporary care, supervision, mental health diagnosis or treatment, training or control of a child in lieu of parental care, supervision and control.[6]

**Routine interaction** - regular and repeated contact that is integral to a person's volunteer responsibilities.[6]

**Visitor** - a parent/guardian, adult resident, educator, official or other individual who is not a school employee or independent contractor, and who visits a school or attends or participates in an event or activity at a school, but whose role is less substantial than would be sufficient to meet the definition of volunteer for purposes of this policy.[9]

**Volunteer** - an adult, whose role is more than that of a visitor, who voluntarily offers a service to the District without receiving compensation from the District. A volunteer is not a school employee.[8]

The two (2) classifications of volunteers are:

1. **Position Volunteer** - an adult applying for or holding an unpaid position with a school or a program, activity or service, as a person responsible for the child's welfare or having direct volunteer contact with children. Examples include, but are not limited to, field trip chaperones, tutors, coaches, activity advisor, recess or library aides, etc.
2. **Guest Volunteer** - an adult who voluntarily provides a service to the District, without compensation, who: (1) works directly under the supervision and direction of a school administrator, a teacher or other member of the school staff; and (2) does not have direct volunteer contact. Examples include, but are not limited to, volunteering to assist in classroom celebrations, school assemblies, or school concerts; reading to students; collecting tickets at sporting events; working concession stands; participating in "Career Day," etc.

### **Delegation of Responsibility**

The Superintendent or designee shall be responsible for the selection and management of volunteers and for ensuring compliance with Board policies, administrative regulations, rules and procedures.

At the discretion of the Superintendent or designee, a volunteer's service may be discontinued at any time.

The Superintendent or designee shall develop administrative regulations to implement this policy and manage the selection, use and supervision of volunteers.

Legal

[1. 24 P.S. 510](#)

[2. 42 U.S.C. 12101 et seq](#)

[3. 53 P.S. 6926.1903](#)

[4. 43 P.S. 951 et seq](#)

5. Pol. 103

[6. 23 Pa. C.S.A. 6303](#)

[7. 23 Pa. C.S.A. 6344](#)

[8. 23 Pa. C.S.A. 6344.2](#)

9. Pol. 907

[23 Pa. C.S.A. 6301 et seq](#)

[24 P.S. 1418](#)

[28 PA Code 23.44](#)

[29 U.S.C. 201 et seq](#)

[43 P.S. 333.101 et seq](#)

[53 P.S. 6926.301 et seq](#)

[53 P.S. 6926.1901 et seq](#)

[72 P.S. 7301 et seq](#)

Pol. 123

Pol. 216

Pol. 805

Pol. 806

Pol. 916