

Book	Policy Manual
Section	900 Community
Title	District Communications
Number	920
Status	Active
Adopted	February 25, 2010
Last Revised	May 15, 2018

Purpose

Communication is a vital tool of all organizations. The Board of School Directors (“Board”) of Springfield School District (“District”) by this policy establishes standards for what, when, and how communications shall be executed by organizations and approved activity groups (Groups) of the District. This includes, but is not limited to, written, electronic (including webpages), video and broadcast communications and social media.

The Board directs the Superintendent and Executive Director of Operations to regulate and review communications of approved Groups through District employees that are members of the Groups and act as liaison of the Group to the District. Group liaisons are directed by this policy to review all Group communications according to the standards set in guidelines to this policy. Any communication with deviations from these standards must be reviewed by the Superintendent, Executive Director of Operations, or their designee, before it is released. No communications shall be distributed by the District or an approved Group unless they meet the standards set forth in the guidelines.

The Superintendent and Executive Director of Operations will develop and review on a periodic basis, guidelines that support and further define examples of communications regulated by this policy.

DISCLAIMERS:

This policy is superseded by all current federal and state laws and mandates.

This online posting is an electronic copy from Springfield School District’s manual of currently adopted policies. The policies on this site are for informational purposes only and do not reflect updating activities in progress. It may be used for information and reference purposes only regarding issues of concern. Certified date-stamped copies are available from the District Open Records Officer and are valid for issues of concern within two (2) weeks of the stamped date.