**SPRINGFIELD SCHOOL DISTRICT**

**BOARD OF SCHOOL DIRECTORS**

**REORGANIZATION MEETING**

**December 5, 2019**

**7:00 PM**

*Members Present:*

 *Bruce Lord, President*

 *Jennifer Lofland, Vice President*

 *Domenic Bentivegna, Secretary*

 *Frank Agovino, Treasurer*

 *Jennifer Flynn, Director*

 *Jacqueline Guy, Director*

 *Kevin Keenan, Director*

 *Margaret Rovinski, Director*

 *Joseph Sillo, Director*

*Anthony Barber, Superintendent of Schools*

 *Don Mooney, Executive Director of Operations*

*Cynthia Mattei, DOTL Elementary*

 *Jeffery Zweiback, DOTL Secondary*

 *Linda Bellace, Director, Human Resources*

 *Mark Sereni, Solicitor*

*Student Interns Ms. Brune and Ms. O’Connor (absent)*

**MEETING MINUTES**

**1**. **Call to Order and Pledge of Allegiance – Mr. Bruce Lord, Board President**

**Purpose of Meeting**

 *It is the purpose of this Reorganization Meeting to elect School Board Officers for 2020,*

 *elect the solicitor, approve depositories and signatories, and take other Reorganization Meeting actions as deemed necessary by the Board.*

1. **Appointment of Temporary Chairperson**

*Mr. Lord opened nominations to appoint a Temporary Chairperson to preside over*

*the meeting until the 2020 Board President is elected.*

*Motion by Dr. Lofland & second by Ms. Rovinski to nominate a Temporary Chairperson.*

*Mr. Keenan nominated Domenic Bentivegna as temporary chair.*

*Motion by Dr. Lofland and second by Ms. Rovinski to close nominations.*

*Vote to appoint Temporary Chairperson 9-0-0*

*Mr. Bentivegna is elected Temporary Chairperson.*

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1. **Administration of Oath to Board Members-Elect –**

**The Honorable Anthony D. Scanlon**

 Kevin Keenan Region 4

 Margaret Rovinski Region 5

 Joseph Sillo Region 6

Frank Agovino Region 7

 Jacqueline Guy Region 9

1. **Election of President**

 *Mr. Bentivegna opened nominations to elect the 2020 Board President.*

 *Motion by Dr. Lofland & second by Ms. Rovinski to nominate the 2020 Board President.*

*Dr. Lofland nominated Mr. Lord to be president.*

 *Motion by Dr. Lofland, second by Ms. Rovinski to close nominations.*

 *Vote to elect 2020 Board President.*

 *Vote: 9-0-0*

 *Mr. Lord is elected 2020 Board President.*

1. **Election of Vice President**

 *Mr. Lord opened nominations to elect the 2020 Board Vice President.*

 *Motion Ms. Guy & second by Ms. Rovinski to nominate the 2020 Board Vice President.*

*Mr. Keenan nominated Dr. Lofland for Vice President.*

 *Motion by Mr. Bentivegna and second by Mr. Agovino to vote to close nominations.*

 *Vote to elect 2020 Board Vice President.*

*Vote: 9-0-0*

*Dr. Lofland is elected 2020 Board Vice President.*

1. **Election of Solicitor, Designation of Retainer & Additional Fee Agreement**

 *Mr. Lord opened nominations to elect the 2020 Board Solicitor.*

 *Motion by Dr. Lofland and second by Ms. Rovinski to nominate the 2020 Board Solicitor.*

*Mr. Bentivegna nominated Mr. Sereni.*

 *Motion by Ms. Guy and second by Dr. Lofland to close nominations.*

 *Vote to elect the 2020 Board Solicitor.*

*Vote: 9-0-0*

*Mr. Sereni is elected 2020 Board Solicitor.*

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**7. Resignation of Secretary**

**RECOMMENDATION:** *that the Board approves the resignation of Domenic Bentivegna as Secretary of the Board of School Directors, effective immediately.*

*Vote: 9-0-0*

*Comments: Mr. Lord thanked Mr. Bentivegna for his work as School Board Secretary for over 10 years.*

**8. Appointment of Assistant Secretary**

**RECOMMENDATION:** *that the Board appoints Domenic Bentivegna to serve as Assistant Secretary of the Board of School Directors, effectively immediately, to complete the term of Christopher DeSantis, which expires on June 30, 2021.*

*Motion: Ms. Guy*

*Second: Mr. Agovino*

*Vote: 9-0-0*

*Comments: None*

**9. Appointment of Secretary**

**RECOMMENDATION:**  *that the Board appoints Joseph Sillo to serve as Secretary of the Board of School Directors, effective immediately, to complete the term of Domenic Bentivegna, which expires on June 30, 2021.*

*Motion: Dr. Lofland*

*Second: Ms. Rovinski*

*Vote: 9-0-0*

*Comments: Mr. Sillo thanked the Board for the opportunity.*

**6**. **Appointment of Depositories *(Roll Call Vote)***

**RECOMMENDATION*:*** *that the Board approves the following depositories for Springfield*

 *School District:*

* *Franklin Mint Federal Credit Union*
* *Univest Bank and Trust Company*
* *Pennsylvania School District Liquid Asset Fund*
* *PNC Bank*
* *Republic Bank*

*Motion: Mr. Bentivegna*

*Second: Dr. Lofland*

*Vote: 9-0-0*

*Comments: None*

 *Frank Agovino Y*

 *Domenic Bentivegna Y*

 *Jennifer Flynn Y*

 *Jacqueline Guy Y*

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 *Kevin Keenan Y*

 *Jennifer Lofland Y*

 *Bruce Lord Y*

 *Margaret Rovinski Y*

 *Joseph Sillo Y*

**7**. **Authorization of Bank Accounts and Signatories *(Roll Call Vote)***

**RECOMMENDATION:** *that the Board authorizes the following bank accounts and signatories for the Springfield School District in accordance with the signatory schedule as maintained by the District.*

*Bank Accounts: General Fund Checking, Bond Fund Checking, Food Service Fund*

 *Checking, Springfield High School Student Activity Fund Checking,*

 *Athletic Fund Checking, ETR Student Activity Fund Checking,*

 *Scenic Hills Student Field Trip Checking, Sabold Student*

 *Field Trip Checking, Turkey Fund Checking, Payroll Checking, Morton*

 *Tax Checking Account, Springfield Township Lock Box Account and*

 *Checking Account, Investment Fund, General Fund, Capital Fund.*

*Signatories: President, Vice President, Secretary, Treasurer, Superintendent,*

 *Executive Director of Operations, Manager of Financial Reporting,*

 *Principals, Assistant Principals, SHS Activities Director,*

 *District Coordinator of Athletics, Faculty Manager of High School*

 *Athletics and Director of Turkey Fund.*

*Motion: Mr. Bentivegna*

*Second: Dr. Lofland*

*Vote: 9-0-0*

*Comments: None*

 *Frank Agovino Y*

 *Domenic Bentivegna Y*

 *Jennifer Flynn Y*

 *Jacqueline Guy Y*

 *Kevin Keenan Y*

 *Jennifer Lofland Y*

 *Bruce Lord Y*

 *Margaret Rovinski Y*

 *Joseph Sillo Y*

**8**. **Regular Board Meetings – January – June, 2020** *(Attachment)*

 *2019-2020 Board Meeting Schedule was approved on May 23, 2019.*

**9**. **School Board Committees**

*Appointments will be announced in January 2020.*

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**10. Designation** **of Out-of-District Representatives**

*Representative to Delaware County Intermediate Unit – Ms. Rovinski*

*Representative to Delaware County Community College – Mr. Sillo*

*Representative to Delaware County School Boards’ Legislative Council – Mr. Agovino*

*PSBA Liaison – Mr. Lord*

*Representative to Springfield Volunteer Memorial Board – Mr. Bentivegna*

**11**. **Adjournment of Reorganization Meeting**

*Motion: Ms. Guy*

*Second: Dr. Lofland*

*Vote: 9-0-0*

*Director Frank Agovino was elected Board Treasurer on June 27, 2019 for a one-year term,*

 *July 1, 2019 through June 30, 2020.*

*The Solicitor is appointed at the annual Reorganization Meeting for a one-year term.*

*Mark A. Sereni, Esquire, was appointed December 6, 2018 to serve for one year @ an annual*

*retainer of $4,000.*

***Mr. Sereni’s fees for 2020*** *(Attachment)*

 *Annual Retainer $4,000*

 *Non-Retainer Services:*

* *Attorney time $195 per hour*
* *Legal Assistant Rate (whenever appropriate) $100 per hour*

*Debra Marker, Secretary for the Board, transcribed from the meeting video tape.*

*Respectfully submitted,*

*Joseph Sillo*

*Director and Board Secretary*