**SPRINGFIELD SCHOOL DISTRICT**

**BOARD OF SCHOOL DIRECTORS**

**REORGANIZATION MEETING**

**December 6, 2018**

**7:00 PM**

*Members Present:*

 *Jennifer Lofland, President*

 *Bruce Lord, Vice President*

 *Domenic Bentivegna, Secretary*

 *Frank Agovino, Treasurer*

 *Christopher DeSantis, Director*

 *Jennifer Flynn, Director*

 *Kevin Keenan, Director*

 *Margaret Rovinski, Director*

 *Joseph Sillo, Director*

*Anthony Barber, Superintendent of Schools*

 *Don Mooney, Executive Director of Operations*

*Cynthia Mattei, DOTL Elementary*

 *Jeffery Zweiback, DOTL Secondary*

 *Linda Bellace, Director, Human Resources*

 *Mark Sereni, Solicitor*

*Student Interns Ms. Brune and Ms. O’Connor*

**MEETING MINUTES**

**1**. **Call to Order and Pledge of Allegiance – Dr. Jennifer Lofland, Board President**

**Purpose of Meeting**

 *It is the purpose of this Reorganization Meeting to elect School Board Officers for 2019,*

 *elect the solicitor, approve depositories and signatories, and take other Reorganization Meeting actions as deemed necessary by the Board.*

1. **Appointment of Temporary Chairperson**

*Dr. Lofland opened nominations to appoint a Temporary Chairperson to preside over*

*the meeting until the 2019 Board President is elected.*

*Motion & second to nominate a Temporary Chairperson.*

*Mr. Lord nominated Domenic Bentivegna as temporary chair. Ms. Rovinski seconded.*

*Motion, second & vote to close nominations.*

*Mr. Lord moved to close nominations. Ms. Rovinski seconded*

*Vote to close nominations 9-0*

*Mr. Bentivegna is elected Temporary Chairperson.*

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1. **Election of President**

 *Mr. Bentivegna opened nominations to elect the 2019 Board President.*

 *Motion & second to nominate the 2019 Board President.*

*Ms. Lofland nominate Mr. Lord to be president. Ms. Rovinski seconded.*

 *Motion, second & vote to close nominations.*

*Mr. Lord made a motion to close nominations. Mr. DeSantis seconded.*

 *Vote to elect 2019 Board President.*

 *Vote: 9-0*

 *Mr. Lord is elected 2019 Board President.*

**4**. **Election of Vice President**

 *Mr. Lord opened nominations to elect the 2019 Board Vice President.*

 *Motion & second to nominate the 2019 Board Vice President.*

*Mr. Bentivegna nominated Dr. Lofland for Vice President. Ms. Rovinski seconded.*

 *Motion, second & vote to close nominations.*

 *Mr. DeSantis moved to close nominations. Mr. Keenan seconded.*

 *Vote to elect 2019 Board Vice President.*

*Vote: 9-0*

*Dr. Lofland is elected 2019 Board Vice President.*

**5**. **Election of Solicitor, Designation of Retainer & Additional Fee Agreement**

 *Mr. Lord opened nominations to elect the 2019 Board Solicitor.*

 *Motion & second to nominate the 2019 Board Solicitor.*

*Mr. Bentivegna nominated Mr. Sereni. Ms. Rovinski seconded.*

 *Motion, second & vote to close nominations.*

 *Mr. DeSantis moved to close nominations. Mr. Keenen seconded.*

 *Vote to elect the 2019 Board Solicitor.*

*Vote: 9-0*

*Mr. Sereni is elected 2019 Board Solicitor.*

**6**. **Appointment of Depositories *(Roll Call Vote)***

**RECOMMENDATION*:*** *that the Board approves the following depositories for Springfield*

 *School District:*

* *Franklin Mint Federal Credit Union*
* *Univest Bank and Trust Company*
* *Pennsylvania School District Liquid Asset Fund*
* *PNC Bank*

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* *Sharon Savings Bank*
* *Republic Bank*

*Motion: Mr. Bentivegna*

*Second: Dr. Lofland*

*Vote: 9-0*

*Comments: None*

 *Frank Agovino Y*

 *Domenic Bentivegna Y*

 *Christopher DeSantis Y*

 *Jennifer Flynn Y*

 *Kevin Keenan Y*

 *Jennifer Lofland Y*

 *Bruce Lord Y*

 *Margaret Rovinski Y*

 *Joseph Sillo Y*

**7**. **Authorization of Bank Accounts and Signatories *(Roll Call Vote)***

**RECOMMENDATION:** *that the Board authorizes the following bank accounts and signatories for the Springfield School District in accordance with the signatory schedule as maintained by the District.*

*Motion: Mr. Bentivegna*

*Second: Dr. Lofland*

*Vote: 9-0*

*Comments: None*

*Bank Accounts: General Fund Checking, Bond Fund Checking, Food Service Fund*

 *Checking, Springfield High School Student Activity Fund Checking,*

 *Athletic Fund Checking, ETR Student Activity Fund Checking,*

 *Scenic Hills Student Field Trip Checking, Sabold Student*

 *Field Trip Checking, Turkey Fund Checking, Payroll Checking, Morton*

 *Tax Checking Account, Springfield Township Lock Box Account and*

 *Checking Account, Investment Fund, General Fund, Capital Fund.*

*Signatories: President, Vice President, Secretary, Treasurer, Superintendent,*

 *Executive Director of Operations, Manager of Financial Reporting,*

 *Principals, Assistant Principals, SHS Activities Director,*

 *District Coordinator of Athletics, Faculty Manager of High School*

 *Athletics and Director of Turkey Fund.*

 *Frank Agovino Y*

 *Domenic Bentivegna Y*

 *Christopher DeSantis Y*

 *Jennifer Flynn Y*

 *Kevin Keenan Y*

 *Jennifer Lofland Y*

 *Bruce Lord Y*

 *Margaret Rovinski Y*

 *Joseph Sillo Y*

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**8**. **Regular Board Meetings – January – June, 2019** *(Attachment)*

 *2018-2019 Board Meeting Schedule was approved on March 22, 2018.*

**9**. **School Board Committees**

*Appointments will be announced in January 2019.*

**10**. **Designation** **of Out-of-District Representatives**

 *Representative to Delaware County Intermediate Unit*

*Representative to Delaware County Community College*

*Representative to Delaware County School Boards’ Legislative Council*

*PSBA Liaison*

*Representative to Springfield Volunteer Memorial Board*

**11**. **Adjournment of Reorganization Meeting**

*Director Domenic Bentivegna was elected Board Secretary on June 22, 2017 for a four-year term,*

 *July 1, 2017 through June 30, 2021. Christopher DeSantis was elected Assistant Board*

*Secretary for the same term.*

*Director Frank Agovino was elected Board Treasurer on June 14, 2018 for a one-year term,*

 *July 1, 2018 through June 30, 2019.*

*The Solicitor is appointed at the annual Reorganization Meeting for a one-year term.*

*Mark A. Sereni, Esquire, was appointed December 14, 2017 to serve for one year @ an annual*

*retainer of $8,000.*

***Mr. Sereni’s fees for 2019*** *(Attachment)*

 *Annual Retainer $4,000*

 *Non-Retainer Services:*

* *Attorney time $190 per hour*
* *Legal Assistant Rate (whenever appropriate) $95 per hour*

*Respectfully submitted,*

*Domenic Bentivegna*

*Director and Board Secretary*