**SPRINGFIELD SCHOOL DISTRICT**

**BOARD OF SCHOOL DIRECTORS**

**Regular Board Meeting**

**August 24, 2017**

**7:00 PM**

*Members Present:*

*Jennifer Lofland, President*

*Bruce Lord, Vice President*

*Domenic Bentivegna, Secretary*

*Frank Agovino, Treasurer - Absent*

*Douglas Carney, - Director*

*Christopher DeSantis, Director*

*Kevin Keenan, Director*

*Caitriona Mulholland, Director*

*Joseph Sillo, Director*

*Anthony Barber, Superintendent of Schools*

*Don Mooney, Executive Director of Operations*

*Cynthia Mattei, DOTL Elementary*

*Jeffery Zweiback, DOTL Secondary*

*Linda Bellace, Director, Human Resources*

*Lisanne Mikula,* *Solicitor*

**MEETING MINUTES**

*President Lofland led the pledge to the flag.*

1. **PUBLIC COMMENT**

***Robert McGrath****, Morton Borough Council, inquired about letter requesting changing the name of the school district.*

1. **ITEMS FOR PUBLIC INFORMATION**
2. **Academic Highlights – Ms. Mattei, Mr. Zweiback**

**Elementary**

* *A highlight of the summer was Camp Invention which ran the week of July 10th at Scenic Hills Elementary School. Our final numbers were 90 campers, eight counselors in training, who were middle school students, 12 leadership interns, who were high school students, and seven teacher counselors. The students created exo-planets, where people could survive, they created personal alarm boxes from old appliances, shot off bottle rockets, and learned how to become entrepreneurs through inventions with duct tape. From both students and parents it was a resounding success, even with the heat.*

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* *Some of our teachers were also busy working over the summer. Curriculum was written for French I at the middle school and Latin 2, and Digital Sketchbook and Animation, and Live Fit, a PE elective at the high school. Many of our teachers also attended workshop sessions on Instructional technology, Google Apps for education, and Responsive Classroom.*
* *The administrative team also participated in professional development over the summer. Some of the topics that we explored were Growth Mindset from a leadership perspective, courageous conversations, and cultural competencies. We also participated in a little competitive team building and want to be sure to congratulate this year’s winners, Dan Tracy, Linda Bellace, Melissa Butler, Pete Olsen, Pete Brigg, Deb Mosloskie, and me. We will be wearing the metals this year!*
* *Tuesday night was Scenic’s Fourth Annual Ice Cream Social approximately 375 parents and students attended. Many of the staff also joined the party. It has turned out to be a hallmark event for the start of the school year at Scenic. Dr. O’Dowd reported that everyone had a great time and left smiling!*
* *New Teacher Induction starts Monday. We are really excited about our new hires and are looking forward to two very productive days. Please remember that you are invited to join us at 11 on Monday in the high school LMC for a welcome lunch.*
* *Next Wednesday we welcome all of our staff back for the 2017-18 school year. On Wednesday all staff will start at ETR for an opening day assembly and breakfast. Then staff will report to their buildings for faculty meetings and professional development sessions that are building specific in the afternoon. Thursday will be a full day of professional development. The elementary staff will be receiving professional development on how to use the data from the online i-Ready Reading program to inform instruction and standards-based math progress monitoring. We have a full schedule for everyone!*
* *Lastly, I want to mention how wonderful the buildings look, especially Sabold, which has been under construction for most of the summer. From all of us I want to thank Pete, Bernie and their staff for the awesome job that they have done getting the facilities ready for the start of the year. It is amazing to watch the buildings go from summer work to school ready and we want them to know that it doesn’t go unnoticed.*

***Secondary***

*ETR:*

* *42 students are at ETR for a two-day leadership training facilitated by ETR Staff and Administration.*

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* *Math teachers engaged in an all-day Math Summit in August to analyze last year data and student performance. We identified new resources and programming structures to further enhance the work being done.*
* *Science curriculum writing occurred over the summer and we are happy to report that we are in the final stages of implementing a three-year overhaul moving to a spiraled curriculum (Physical, Life, Environmental). Our 8th graders will be the first class to experience this new program in its entirety.*
* *ETR is excited to meet the Bard this year. A Midsummer’s Night Dream is coming to the 8th grade.*

**SHS:**

* *Curriculum writing over the summer in our “College in the High School” classes: Humans in the Environment and Fundamentals of Game Design has been completed and we are ready for those to roll out.*
* *A number of other curriculum areas got some updates and adjustments to remain fresh and relevant.*
* *Springfield HS is now a College and Career Academy. We are still evolving and developing programs and structures, but our students will begin to see differences in our counseling and scheduling approach. And notably, all students will begin to hear explicit references to career based employability skills in their classwork.*
* *Summer Electronic Device Distribution concluded today. Parents/students who have not yet completed the online forms are encouraged to do so prior to the first day of school. Devices will be issued the first week of school to those families who could not make one of our summer sessions. Thank you to Dr. Butler and the entire Tech team for making this the smoothest one yet.*
* *Freshmen and New Student Orientation are scheduled for Aug 29 at 6:30 PM*
* *Finally, new state laws regarding Immunizations and Truancy. Please refer to the website for updated information in these areas. Of particular note is the impact on 7th grade and 12th grade students. We want to make the opening of school as smooth as possible*

1. **Cougar Sports Report – Mr. Keenan**

*Fall sports are underway. Most teams playing preseason activities.*

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1. **Community Picnic, Tuesday, September 5th at 5 PM – Dr. Barber**

*All community members are welcome to join members of the board and administration for a welcome back to school picnic on Tuesday September 5th at 5:00 pm at the high school in the court area.*

1. **COMMITTEE REPORTS**

* **Education – Jennifer Lofland, Chair**

*Committee has not met yet for the new school year.*

* **Facilities – Douglas Carney, Chair**

*Committee met during the summer preparing for meetings with the township zoning board and planning commission.*

*Next meeting September 28th with the zoning board.*

*Presently planning on meeting with the planning commission on October 5th.*

* **Finance & Audit – Frank Agovino, Chair**

*Will start planning for the next school year (2018-19) budget in November.*

* **Personnel – Bruce Lord, Chair**

*Committee has not met yet for the new school year.*

* **Policy – Domenic Bentivegna, Chair**

*Committee will meet September 11th.*

* **Communications – Frank Agovino, Chair**

*Committee has not met yet for the new school year.*

*Presently looking for a new communications director.*

* **Volunteer Memorial – Domenic Bentivegna**

*Committee will meet September 21st.*

1. **CONSENT AGENDA**

*Although Board action is required, it is generally unnecessary to hold discussion on these items. With the consent of all members, they are therefore grouped and approval is given in one motion. In the event a Board member wants to discuss any item, the Board President will move it to an appropriate place on the agenda.*

*Motion: Mr. Lord*

*Second: Mr. Bentivegna*

*Vote: 8-0-0*

*Comments: None*

1. **Approval of Minutes**

*Regular Board Meetings – June 8 and June 22, 2017*

*Special Board Meeting – July 24, 2017*

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1. **Payment of Bills**

*General Fund checks for the months of June and July, 2017*

*totaling $2,230,258.42*

1. **Acknowledgement of Receipt of Financial Reports**

* Tax Collector’s Reports – *June and July, 2017*

*Morton and Springfield*

* District Financial Reports – *June and July, 2017*

*General Fund, Investment Schedule, Revenue, Expenditures*

* Financial Reports – *June and July, 2017*

*Athletic Fund, Middle School & High School Activity Accounts*

1. **Act 80 Exceptions**

*Approval of the request to the PA Department of Education for Act 80 Exceptions for the 2017-2018 school year on the dates when school is not in session in order to provide in-service instruction for our teachers and parent/teacher conferences.*

1. **Contracts for Board Approval**

* *Contractual Agreement with Valley Forge Educational Services for enrollment of seven (7) students (ID #9639,8103, 4657,10872,8350, 5570 & 8254) for educational services for the 2017-2018 School Year at a cost of $57,505.00 per student*

*Total cost for seven (7) students: $402,535.00*

* *Agreement for Extended School Year (ESY) Services With Valley Forge Educational Services for enrollment of ten (10) students (ID#8103,6695,8350,6235,4773,6872,4105,4657,9639 & 8254 for the 2017-18 School Year (July 5 thru August 4, 2017) at a cost of $7,900.00 for each student.*

*Total cost for (10) students: $79,000.00*

* *Agreement for Educational Services with Melmark Inc. for enrollment for one (1) student (ID#6438) for ESY School Program required by the IEP; services for 2017-2018 School Year (ESY) at a cost of $442.00 per diem; total days 30.*

*Total cost for one (1) student: $13,260.00*

* *Agreement for Educational Services with Melmark Inc. for enrollment for one (1) student (ID#7621) for ESY School Programs required by the IEP; services for 2017-2018 School Year (ESY) at a cost of $551.00 per diem; total days 30.*

*Total cost for one (1) student: $16,530.00*

* *Agreement with The Timothy School for enrollment of two (2) students for the 2017-18 school Year. (ID #4589 & 4705) for the educational program,*

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* *including special services as determined by School District thru the IEP process at a cost of $71,000.00 per student.*

*Total Cost for two (2) students: $142,000.00*

* *Agreement with Overbrook School for the Blind to provide 1:1 Aide/Intervener for one (1) student (ID#9529) for the 2017-18 School Year at a cost of $215.00 per diem for 180 days.*

*Total cost for one (1) student: $38,700.00*

* *Agreement between UHS of Doylestown, LLC, hereinafter referred to as (“Foundations”): Lifeworks Academy (“LA”) to provide Specialized Educational Services for 2017-18 School Year (180 days @ $209.00 per day).*

*Total cost for One (1) student: $37,620.00*

* *Agreement between Lakeside Educational Network for Special Educational Services (2 Slots) for the 2017-18 School Year (180 days @ $260.40 per day).*

*Total cost for One (1) student: $46,872.00*

* *Agreement between Cades (George Crothers Memorial School) for services for two (2) students (ID #9167 & 10194) for the 2017-18 School Year (180 days) at a cost of $260.05 per diem.*

*Total cost for two (2) students: $93,618.00*

* *Agreement between New Hope Academy for special education services for the enrollment of one (2) student (ID#4729 & 8074) for the 2017-18 School Year at a cost of $34,900.00 per student.*

*Total cost for two (2) students: $69,800.00*

* *Agreement between Devereux Foundation for services for one (1) student (ID #8829) for the 2017–18 School Year (30 days) at a cost of $223.00 per diem.*

*Total Cost for one (1) student: $6,690.00*

* *Agreement between Elwyn (Davidson School) for services for three (3) students (ID#8765, 4583 & 6162) for the 3017-18 School Year (185 days) at a cost of $164.35 per diem.*

*Total Cost for three (3) students: $91,214.25*

1. **ITEMS FOR BOARD ACTION**
2. **Personnel Report – Ms. Bellace**

**RECOMMENDATION:** *that the Board approves the Personnel actions as listed in the Personnel Report.*

*Motion: Mr. Lord*

*Second: Mr. Keenan*

*Vote: 8-0-0*

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*Comments: Ms. Bellace went over the personnel report. There are 43 new and temporary professional employees in the report.*

1. **Board Policy – Mr. Bentivegna**

**RECOMMENDATION:** *that the Board approves the following policy for*

*first reading:*

*Motion: Mr. Lord*

*Second: Mr. Keenan*

*Vote: 8-0-0*

*Comments: Mr. Bentivegna explained that the report is being updated per adjustments in school codes and PDE requirements. Legal review and adjustment have been performed by PSBA.*

* *#246 Student Wellness*

1. **Special Education Settlement – Dr. Barber**

**RECOMMENDATION:** *that the Board approves the joint Special Education Agreement between Springfield School District and Student #7621.*

*Motion: Mr. DeSantis*

*Second: Mr. Lord*

*Vote: 8-0-0*

*Comments: No discussion*

1. **Real Estate Assessment Appeals – Ms. Mikula**

**RECOMMENDATION:** *that the Board authorizes the Solicitor to prosecute the following real estate tax assessment appeals for the 2018 Tax Year regarding the following properties:*

*Motion: Mr. Lord*

*Second: Mr. Carney*

*Vote: 8-0-0*

*Comments: Ms. Mikula gave details of activity*

* *Folio 42-00-07910-01, 910 E. Woodland Ave., Springfield Township*
* *Folio 29-00-0043-00, Amosland Road, Morton Borough*

1. **Real Estate Tax Assessment Settlement – Ms. Mikula**

**RECOMMENDATION:** *that the Board authorizes and directs the Solicitor to finalize settlement of the following real estate tax assessment appeal for the following year and amount:*

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*Motion: Mr. Lord*

*Second: Mr. Keenan*

*Vote: 8-0-0*

*Comments: Ms. Mikula explained the need for this action.*

* *Folio No. 29-00-00554-28, 28 Silver Lake Terrace, Unit 28, Morton Borough*

*Appealed from assessment/implied fair market value of the above property:*

*$74,370 assessment/$114,415 implied fair market value*

*Real estate tax assessment appeal:*

*2017 $55,250 assessment/$85,000 fair market value*

*2018 $51,935 assessment/$85,000 fair market value*

*Aggregate annual tax dollar* ***loss*** *for the 2017 and 2018 tax years:* ***$1,339***

1. **Independent Contractor Agreement – Mr. Mooney**

**RECOMMENDATION:** *that the Board approves the agreement between Springfield School District and independent contractor Ashley Carraher (Licensed Clinical Social Worker and Certified Home and School Visitor) to provide clinical services for the elementary level (Grades K-5). This Agreement is for the 2017-2018 school year with services being provided during the 182 instructional days, plus 13 additional days outside the school year for a total of 195 days for a total cost to the District not to exceed $52,438.50.*

*Motion: Mr. Lord*

*Second: Mr. DeSantis*

*Vote: 8-0-0*

*Comments: Mr. Mooney went over the need for the contractor.*

1. **Springfield High School Master Plan architectural and engineering services – Mr. Mooney**

**RECOMMENDATION:** *that the Board approves the proposals received from Schrader Group Architecture, LLC and TPD Traffic Planning and Design for additional architectural, engineering and traffic planning and design services for the Springfield High School master plan. The proposed services will be billed based on actual time and materials for fees not to exceed of:*

*Motion: Mr. DeSantis*

*Second: Mr. Lord*

*Vote: 8-0-0*

*Comments: Mr. Mooney explained the need for these services*

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| --- | --- | --- |
| 1. | Schrader Group – additional services for Part A including landscape berm design, sports lighting analysis and Rolling Road entrance design for the zoning hearing and land development applications. | $23,500 |
| 2. | Schrader Group – additional services for Part A including revisions to the Plan B campus design to be submitted with the zoning hearing and land development applications. | $12,908 |
| 3. | TPD Traffic Planning – additional traffic study and design services for the revised Plan B campus design to be submitted with the zoning hearing and land development applications. | $51,600 |
|  | Total Proposed Services | $88,008 |

*These services will be funded with the proceeds from the capital projects bond*

*proceeds.*

1. **2018 Summer Capital Asset Projects – Mr. Mooney**

**RECOMMENDATION:** *that the Board approves the proposals received from Blackney Hayes Architects, Roof Systems Consulting Company and ATC Environmental for architectural, roof design and testing and environmental design services and bid document preparation for the Scenic Hills Elementary School roof and classroom casework replacement work and Sabold Elementary School roof project expected to be completed during the summer of 2018. These proposed services will be billed based on actual time and materials for fees not to exceed of:*

*Motion: Mr. Carney*

*Second: Mr. DeSantis*

*Vote: 8-0-0*

*Comments: Mr. Mooney explained the need and timing for these services.*

|  |  |  |
| --- | --- | --- |
| 1. | Blackney Hayes – architectural design and survey services | $51,500 |
| 2. | Roof Systems Consulting – roof consulting and bid document preparation services. | $20,500 |
| 3. | ATC Environmental – environmental design and bid documentation preparation services. | $8,460 |
|  | Total Proposed Services | $80,460 |

*These services will be funded with the proceeds from the capital reserve fund*

*balance*.

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1. **2017 Summer Capital Asset Projects – Mr. Mooney**

**RECOMMENDATION:** *that the Board approves the change order for AJM Electric in the amount of $6,162 for additional electrical services provided for the Sabold Elementary School classroom casework replacement project. These services will be funded with the proceeds from the capital reserve fund balance.*

*Motion: Mr. Carney*

*Second: Mr. DeSantis*

*Vote: 8-0-0*

*Comments: Mr. Mooney explained the need and timing for these services.*

1. **LIAISON REPORTS**
2. **Legislative Board Report – Mr. Agovino**

*No report. Legislature not in session yet.*

1. **DCIU Board Report – Mr. DeSantis**

*No report. Have not met for the new school year yet.*

1. **DCCC Board Report – Mr. Carney**

*No report. Have not met for the new school year yet.*

1. **Future Board Meetings** – *September 14, 2017*

*September 28, 2017*

1. **Superintendent’s Salutations – Dr. Barber**

***Before and after each meeting, the Board meets in Nonpublic Executive Study Session to discuss personnel, legal and labor relations matters.***

*Respectfully submitted,*

*Domenic Bentivegna*

*Director and School Board Secretary*