

# Next Year's Freshmen - Class of 2021

## Course Request Process for the 2017-2018 School Year

Parents and Students: This packet is not intended to replace the Academic Programming and Scheduling Guide but rather to give you some critical information and tools that you will use in conjunction with the On-Line AP&SG to complete course request.

### **Phase 1 Distribution of Course Request Materials**

February 23<sup>rd</sup> an 8<sup>th</sup> grade meeting will be held to distribute these materials and to review the course request process.

### **Phase 2 Course Request Preparation at Home**

Upon receipt of these materials, students will work at home with parents/guardians to identify elective courses of interest using the Course Request Worksheet (in this packet) for the 2017-2018 School Year. Appointments can be made with counselors to assist. Students will not receive a hard copy of the Academic Programming and Scheduling Guide. It will be accessible on the district website.

Your current LA, SS, SCI, MA and WL teachers are in the process of completing recommendations for Core Requirements and or Elective courses for next year. They have been instructed to communicate these recommendations to students by March 3, 2017.

### **Phase 3 Course Request Entry in the LMC**

Beginning on March 13<sup>th</sup> students will report to the LMC, or another specified location, throughout the course of the day to complete course request entry using the HAC site. Students need to bring all of their course request materials with them. Counselors will assist students in entering their course requests and address any issues or special requests at that time.

At this time, students will see the Core Subject and/or Elective courses for which they have been recommended. Teachers have been informed to share these recommendations with their students. If a student is not in agreement with the recommendation, counselors will facilitate the waiver process.

Students need to have completed each part of the course request worksheet (contained within this packet) in advance so that this process goes smoothly and quickly.

Parents can also view and edit requests on HAC March 6<sup>th</sup> through March 17<sup>th</sup>.

### **Phase 4 Collection of Waiver Forms and Course Request Verification**

Waiver forms need to be returned to the Guidance Office by March 20<sup>th</sup> so all necessary changes can be made. Counselors will review all requests to insure that all graduation requirements have been entered and make any necessary changes.

Parents/guardians and students should review all requests on-line and make or communicate any necessary changes to counselor no later than March 17<sup>th</sup>. Course requests will be finalized by March 20<sup>th</sup>.

<b>Graduation Credit Requirements by Grade Level</b>				
<b>Department</b>	<b>12</b>	<b>11</b>	<b>10</b>	<b>9</b>
Language Arts <i>(including passing the Keystone Literature Exam)</i>				4
Social Studies				3
Science <i>(including passing Keystone Biology Exam)</i>				3
Math <i>(including passing Keystone Algebra I Exam)</i>				3
World Language				2
HE/PE <i>(0.5 in 9<sup>th</sup> and 0.5 in 11<sup>th</sup>)</i>				1
Finance <i>(640, 958A, 963, 964, 981)</i>				0.5
Core Requirements				16.5
Primary Academy				3
Miscellaneous Courses or Secondary Academy <i>(TO MEET MINIMUM GRADUATION REQUIREMENTS)</i>				4.5
Minimum Graduation Credits Required				24
Miscellaneous Courses or Secondary Academy <i>(ABOVE MINIMUM GRADUATION REQUIREMENTS)</i>				4
Possible Earned Credits				28

<b>Elective Credit Departments</b>	<b>Academy</b>
Language Arts Social Studies Science Mathematics World Language	STEM
	Humanities/Social Sciences
Art Administrative Technologies Family and Consumer Science Industrial Technology Music Communications/Video Production	Business/Finance
	Production/Performance Art
	Liberal Arts

**9<sup>th</sup> Grade**  
**Core and Elective Class Offerings**

<p><b><u>Language Arts:</u></b></p> <p><b>Core Requirements</b> 110 Honors LA I 111 CP LA I</p> <p><b>Elective Courses</b> 126 Creative Writing</p>	<p><b><u>Business and Administrative Technology Education:</u></b></p> <p>630 Introduction to Web Design 642 Desktop Publishing 646 Photoshop I 904A Computer Applications</p>
<p><b><u>Social Studies:</u></b></p> <p><b>Core Requirements</b> 220 Honors US History I 221 CP US History I</p> <p><b>Elective Courses</b> 254 Civil and Criminal Law 257 From Gutenberg to Google</p>	<p><b><u>Communications &amp; Video Production:</u></b></p> <p>770 Television Production: Multi-Camera Production 840 Intro to Acting</p>
<p><b><u>Science:</u></b></p> <p><b>Core Requirements</b> 305 Honors Biology 311 CP Biology</p> <p><b>Elective Courses</b> 361 Planet Earth</p>	<p><b><u>Industrial Technology:</u></b></p> <p>701A Industrial Materials I 710 Architectural Design I 731A Graphic Arts &amp; Design I 734 Digital Painting and Illustration</p>
<p><b><u>Mathematics:</u></b></p> <p><b>Core Requirements</b> 411 Algebra I 430 H Algebra II 431 CP Algebra II</p>	<p style="text-align: center;"><b><u>Art</u></b></p> <p>801 Studio Art 805 Painting &amp; Drawing 811 Functional Ceramics 813 Sculptural Ceramics 815 Tile Making 817 Primitive Ceramics <b>820 Digital Art</b> 826 Portrait Photography 827 Digital Photography</p>
<p><b><u>World Languages:</u></b></p> <p><b>Core Requirements</b> 501 French I 521 Spanish I 522 Spanish II 531 German I 561 Latin I</p>	
<p><b><u>Family and Consumer Science:</u></b></p> <p>601 Fundamentals of Foods and Nutrition 602 Focus on Foods and Nutrition 620 Child Development <b>641 Core Communications and Future Planning Skills</b></p>	<p style="text-align: center;"><b><u>Music</u></b></p> <p>845 Music, Interactive Media &amp; Your World 846 Music Production I 855 Symphonic Band 857 Orchestra 860 Concert Choir 861 Springfield Singers - Audition</p>

