

## Proposed Town Hall Meeting Agendas - Deliverables

Town Hall Meeting		Required Deliverables	WRT	Stantec
<b>1</b>	5-22-14 Board Presentation  Topics for Future Town Halls Q&A	5-22-14 Presentation - with added slides for future topics and Q&A	x	
<b>2</b>	Statement of Existing Conditions  Operational Expense/Cost Benefit Right Sizing  Long Term Strategy/Academic Model Q&A	Narrated powerpoint/video present with pictures, 20 +/- slides, show slides at end of video  Detailed worksheets, summarized by graphical chart - existing building  Nail down existing square footage, comparison to our cohort, current best practices, better base graphics of existing and proposed  What is it? What will achieve, are there impediments to achieving in existing footprint???	x	x -
<b>3</b>	Phasing/Schedule  Disruption to Education  Temporary Classrooms  Traffic and Parking, Overall Site Circulation/Fields - Village Green Concept  Q&A	Detailed Phasing Summary in PP format, all 4 scenarios, overlay schedule bar at bottom of each graphic  is there any quantitative info regarding this?? What can be said??  Outline temp reqts, number of trailers, location - can be shown on phasing  4 box matrix which outlines > total campus parking, traffic flow scenarios - buses and cars, projected new traffic patterns for all 4 scenarios (whole PP present - traffic and village green)	x	x
<b>4</b>	Academic Impacts Disruption - Academic Costs Community Benefits Green Space/Athletics  Sustainability  Q&A	We will not need more staff, slides from TH #2 Should quantify potential additional staffing costs  need inventory of available fields for each scenario Formal Field Utilization Study - hrs/week/field used - are they at capacity?? Summary of possible LEED/Green features which can be included in new design - simple graphics/example pictures	x -	x -
<b>5</b>	Capital Costs  Operating Expenses  Life Cycle Analysis Financing Tax Impact Q&A	Summary of Cost Consultant Data Deep Dive on what is in Maintain Existing, tie to SLEP program Summary matrix of what is in and out Detailed excel backup analysis (all 4 scenarios), summarized in tabular format 20 year cycle Excel and chart data already completed, create comparison summary between all 4 scenarios	x	x -
<b>6</b>	Recap or Everything What did we learn? What does it mean? How do we move forward?		x	??? ???

Notes:      3 week cycle +/- / Held on different nights / will do via SET TV / will do bulletpoint style minutes of Q&A

**Responsible Party**

SSD	CID	TPD	BE	??

x - Pete

Don/Pete

x - Dr. C/TonyB

x

x      x

x

Don/Dr C

x - Pete  
· Glenn??

x

x

x

Don/Pete?

????    ???

x-Don

x-Don